



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**JANAKI DEVI WOMEN'S COLLEGE**

BAILEY ROAD, PATNA - 800023

800023

[www.jdwcpatna.com](http://www.jdwcpatna.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2019**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### INTRODUCTION:

Janaki Devi Women's College, popularly known as J. D. Women's College, is one of the leading Institutions of its kind in Bihar. It conducts UG and PG courses in 13 Arts subjects and in the professional fields of Management and Computer science, only for girl students. In Science stream, UG (honours) courses in 5 basic subjects are being run herein. It also conducts some useful add-on certificate courses in Fashion Designing, Journalism etc. The College currently provides education to over 5000 girls in all the above courses, who are mostly from all over Bihar and belong to all cast and creed.

This Women's College was established in 1971 by a great philanthropist Sri R.A. Vatsayan, in the memory of his worthy wife Lt. Janaki Devi. It started with only 5 students and 5 teachers. But now it has more than 5000 students in UG and PG courses and 85 teachers in total. During 48 years of its existence, this College has grown from mole to mountain by sheer devotion and hard work of its teachers and non-teaching staff et al. Leadership of the founder Principal Dr. Asha Singh and all the subsequent ones, including the present Principal Dr. Shyama Roy, has also been critical in this steep upward journey of the College.

### LOCATION:

The College is located at the most famous Bailey Road of the capital city of Patna, on which many other landmarks like Bihar Museum, the New Secretariat, Zoological Park and other important destinations are located. The College campus of 2.41 acres is further surrounded by 2 more roads connecting the main Bailey Road. In front of the College, just across the main road, there is a large lush green Golf Club that gives a beautiful locale to the campus. Sardar Patel Bhavan, housing the present State police head-quarters, is located adjacent to the College campus, which gives this girls' Institution a great sense of security.

### Vision

#### VISION:

The long-term vision of our College is encapsulated in the following statements:

1. The ultimate purpose of this College is to educate, enable and empower young women for promoting gender equity and social justice in the society.
2. The best possible ancient and modern tools and techniques of teaching-learning should be used to provide updated knowledge and skill, in this globalised world, to the girl students of this College.
3. Value education has to be a part and parcel of the Institutional motto to create good human beings and responsible citizens.
4. The holistic educational endeavour of this College should not be bound within its boundary only. For this, regular social outreach is essential to remain socially aware and relevant.
5. The Institution, by promoting individual productivity of the weaker half of population, also intends to optimally contribute to the national growth.

## **Mission**

### **MISSION:**

The College follows the following broad callings:

1. To create a learning ambience in the College, where research and scholarship flourishes.
2. To provide updated knowledge and skill to the girl students to enable them compete in this highly competitive globalized world.
3. To consistently enhance the use of ICT facilities by all concerned to complement the classical personal teaching-learning methods.
4. To promote the practice of Yoga, Meditation and Games and use of in-house Gym to make the students physically and mentally healthy.
5. To develop overall personality of the girl students to enable them face the fast changing times with dynamism and confidence.
6. To promote art and culture in the College by regularly organizing such events in the campus and by inviting famous experts to inspire the students.
7. To campaign against environmental pollution and to provide best possible protection to all the College members from all kinds of pollution in the campus.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. The College has a great location, being situated on the most important road of the Patna city and close to many famous landmarks as stated earlier. That gives easy access, high visibility and great promotional opportunity to the College.
2. It has large number of students from all sections of the society and from all regions of Bihar, undergoing a wide variety of courses. So, in fact, the College campus is a microcosm of the whole state and a good example of “unity in diversity”.
3. It has good physical and human infrastructure for teaching, learning in all aspects of personality. That facilitates physical, intellectual and spiritual growth of the girl students.
4. The College has good dedicated set of permanent Teachers and Non-teaching staff, who have collectively contributed to its meteoric rise during last decades.
5. Due to excellent location, connectivity and good image; the College always attracts competent guest teachers to complement the efforts of full-time teachers.
6. The College has completed its first cycle of NAAC Accreditation and is applying for its second cycle.

### **Institutional Weakness**

1. The number of posts of permanent teachers for this College was sanctioned by the State government long ago. But, in view of the growing number of students in the College over time, this number has become quite insufficient. Moreover, out of the total sanctioned posts, 38 percent is currently vacant. Even that insufficient number of such existing teachers is shrinking due to retirements. But the new appointment process is inordinately delayed, widening the gap between the need and availability of permanent teachers. The resultant void is inadequately being filled by the guest teachers.
2. Similar problem is faced by non-teaching section of the College 39 percent of the total sanctioned posts in this section is currently vacant. Some technical and non-technical positions have been filled through contractual outsourcing, but that is not enough to meet the College needs properly.
3. Academic and examination Calendars are still delayed and irregular due to past reasons. Though, all possible efforts are being made by the University to regularize the same at the earliest.
4. The College mostly provides free-of-cost education to girl students under the State's dictate; therefore, it has very little regular income. Nor there is enough state funding for maintenance and development of the College infrastructure. This financial crunch puts severe constraint on such essential functions.
5. The College campus being surrounded by high-traffic roads on 3 sides, it is one of the most Air and Sound polluted points of the City. That is hazardous for the health and education of all the College members. It is a great existential challenge to the College

### **Institutional Opportunity**

1. The location of the College, being situated on the most famous road of Patna, provides great opportunity for its promotion through hoardings and other means.
2. New courses like B.Com (Honours), B. Ed and other vocational certificate and add-on courses can be included in its large bunch of offerings.
3. Low cost field researches on relevant social issues may be conducted in plenty with the help of large number of student investigators. And its findings may be shared with public on internet.
4. The College may conduct skill development programmes in collaboration with the State and Central governments and other private agencies to promote skills, having market-gap, among larger population; for full-time optimization of its existing physical infrastructure.
5. The College has a great scope to take up social welfare projects in most parts of the state from where our students come. That will teach social responsibility to the students and reach social service to the public.

### **Institutional Challenge**

1. Air-pollution is the biggest problem that the institution is facing today. It is because the College campus is surrounded by three high-traffic roads on three sides. That makes it one of the most air-polluted points of the

city. This is the biggest existential problem faced by all the College members.

The institution has taken some measures to reduce this problem, but that is not enough. A lot needs to be done urgently, despite fund constrains.

2. As a result of the state government's policy of free-ship to all the girl students, the internal income of this government college has reduced to the minimum. That is affecting proper maintenance and development of the physical and educational infrastructure. Promotion of internal income for the same is a big challenge for the College.

3. Proper running of self-financed professional and vocational courses is also a problem, due to lack of promotion.

4. Large number of students from lower income class study in this College. They are devoid of sufficient resources to meet the bare minimum needs of education. Helping them meet those needs is a great challenge.

### **1.3 CRITERIA WISE SUMMARY**

#### **Curricular Aspects**

As our College is a constituent unit of Patliputra University, Patna we follow curriculum and syllabi framed by the university. Our faculty members are also the members of different boards of studies so they directly involved in the curriculum design.

The Institution has an academic plan based on the academic schedule by the university. An academic calendar is printed and distributed to the Colleges. Any major change in the schedule is discussed in the academic council / IQAC circulated among the staff both teaching and non-teaching and displayed on the notice board for the students.

Departmental academic calendars are prepared which include curricular, co-curricular and extra curricular activities. The academic calendar, games calendar and co-curricular calendar are integrated for this value orientation.

Feedback system of the Institute is in place to collect feedback on curriculum, course content delivery, extension and activities, faculty development, infrastructural facilities, laboratory development and value addition of departments from various stake holders.

#### **Teaching-learning and Evaluation**

There are over five thousand girl students currently studying in different UG and PG courses run by the College. They come from every part of Bihar and even outside, and belong to every cast and creed.

There are altogether 85 well teachers in the College. But even that number does not make a healthy teacher-student ratio due to over population of students in the College. More and more of teachers are using ICT facilities for teaching. They also act as mentors to the students.

Against the 54 sanctioned posts of the teachers, there are only 33 at present. Even the sanctioned number is not sufficient, in view of the current number of students. The gap is filled by contractual and guest faculties. Over fifty of them have Ph.D. qualification and most of the teachers have decades of teaching experience. Some of them have got national and international awards as well.

### **Research, Innovations and Extension**

There is a research and development Committee to promote research and consultancy related activities. This committee facilitates research work through screening of research projects, facilitating faculty participation in various seminars, conferences and workshop around the globe initiating research work funded by agencies like UGC, ICSSR.

The Institute motivates faculty and students to publish their research works in reputed journals and conferences. Institute has also code of ethics to check malpractices and plagiarism in research work. Faculty members and students are motivated for research activities and encouraged to file patents. It has framed consultancy and testing policy to encourage faculty members for consultancy.

The College provides assistance and support to engage in various internship program so that the student can evolve as more empowered human resources. Field visits and departmental trips are organized to bridge the gap between theoretical and practical application of knowledge. Students too have been actively participating in the research activities through project works and presenting papers at national level seminar and symposium.

In fact research is meaningful when it contributes something to the community. Our College has been oriented towards social responsible activities like community outreach programs. Volunteers of NSS are engaged in these activities on regular basis. Special camps are arranged with the help of NSS coordinator. The unit of NCC (National Cadet Corps) are also involved in various social activities.

### **Infrastructure and Learning Resources**

The College is a premier Institution of the Patliputra University with qualified academician in diverse fields. The College has a reputation for outstanding performance in academic and extracurricular activities.

There is tremendous development in its infrastructure in the past five years. A new Arts Block was handed over to the College which is G+3 floors. There are four seminars halls and 25 class rooms and 8 staff rooms in the building. Through this infrastructure of the Institution strives to provide ample opportunities for the intellectual and cultural development of the young women. At present the focus of the College is to create physical infrastructure with the latest information technology so as to facilitate effective teaching and learning in the class room.

For differently-abled students the new building and campus has become accessible. Ramps and lifts have been installed in the science and Arts Block with inter-connectivity with other areas. Toilets have been constructed for them on each floors. Fire safety devises have been installed on each floor.

There is a girls hostel in the College campus with the capacity of 52 girls. Hostel committee with the help of Princopal makes rules and regulation for the hostlers. Facility of Washing machine, Refrigerator, Water purifier, CCTV and Elevator are given to the students of hostel. There is a strict security for the students.

## **Student Support and Progression**

Our institute has efficient system for overall development of students. It ensures developments of students in academic and co-curricular and extracurricular activities. Our vision is to prepare the students to grow as leaders in all walks of life.

The students of our College participate in various activities and there is an elected students council to bridge the gap between the students and administration. Individual lecture is responsible for students attendance and academic performance. Irregular students were counselled by the faculty members and Principol. The students are acquainted with various schemes of scholarships and free-ship so that they will be benefited. To solve the grievances of the students the Institute has various committees, such as grievance cell and anti-ragging cell. Cultural and sports committees organize various co-curricular and extracurricular activities which eventually help the students to show their talents. Our students participate at University, State and National level programs.

The main focus for monitoring the students is to provide support to them with the help of various welfare facilities. It empowers them and inculcates values of self-worth and responsibilities.

## **Governance, Leadership and Management**

Keeping in view the vision and mission of the College, the College administration develops and implements its policies and plans. E-governance is partially implemented in the Institution.

Following the culture of participative management, the teachers play major role in decision making through participation in various administrative and educational committees. Functioning of all the committees are monitored by the Advisory Committee of the College.

The Institution has several welfare measures for the teaching and non-teaching employees of the College as per the rules and regulations of the University and those are effectively implemented in the best interest of them.

The College organizes regular conferences and seminars for the professional development of teachers. Performance appraisal system for teachers and non-teaching staff is prescribed by the University and the same is strictly followed by the College.

There are external and internal audit systems in the College, which regulates the accounting system. Due to the state Government's policy of free-ship to all the female students, this Women's College has very little internal income. However, the College is able to mobilize enough state and central govt funding to meet the maintenance and developmental needs of the College.

The IQAC of the College has been working regularly to execute its mandate. It reviews teaching learning process and learning outcomes of the College at periodic intervals. It has taken a number of quality initiatives for overall development of the College. That includes promotion of ICT culture, Air-pollution prevention etc.

## **Institutional Values and Best Practices**

Our College focuses on technical advancement. Safety facilities like CCTV, fire extinguisher and Trained guards are placed on all the three gates. Our college has adopted eco- friendly practices such as waste management, partially paperless office and plastic free campus. For better utilization of natural resources solar power system has been installed to save energy. Rain water harvesting system is being developed in the College campus.

The college has an Anti- ragging cell to prevent ragging. The cell has been working very effectively. Internal compliance committee is trying to solve sexual harassment complaints. To keep pace with the competitive world and challenges global scenario every Institution has to strive to achieve its excellences in different field. Keeping this view on its board the college is taking high strides toward excellences in various fields over the years. From the date of its establishment to till the date the College has successfully achieved its excellence in infrastructure and student support facilities.

The two best practices of the college are Nirbhaya Brigade and Shruti Mandal. Nirbhaya Brigade is a group of girls who have learnt the art of self defence. Regular Classes are taken by experts to teach Martial Arts to the interested students. Shruti Mandal is co-ordinated by the music department to promote Indian Classical Music among girls. We are gradually forgetting of our Classical music, for which India is famous in the world. Shruti Mandal is trying to revive the interest of girls in the Indian classical music through various programs. Our Institutional distinctiveness is to fight air, noise and water pollution and to make the students aware about the problems faced by our planet. The faculty members and student are regularly working for this through different measures like tree plantation, say no to plastic campaign, using air and water purifiers etc.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	JANAKI DEVI WOMEN'S COLLEGE
Address	Bailey Road, Patna - 800023
City	PATNA
State	Bihar
Pin	800023
Website	<a href="http://www.jdwcpatna.com">www.jdwcpatna.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shyama Roy	0612-2280666	9934765634	-	jdwomensiqac@gmail.com
IQAC / CIQA coordinator	Meena Sinha	-	7763801547	-	naaciqacnsiq@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	02-05-1971

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Bihar	Patliputra University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	02-03-1985	<a href="#">View Document</a>
12B of UGC	02-03-1985	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	<a href="#">View Document</a>	04-04-2018	12	Approved

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bailey Road, Patna - 800023	Urban	2.41	180500

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Hindi	36	XIIth Pass	Hindi	108	48
UG	BA,English	36	XIIth pass	English	162	151
UG	BA,Sanskrit	36	XIIth Pass	Hindi	18	1
UG	BA,Urdu	36	XIIth Pass	Urdu	27	14
UG	BA,Music	36	XIIth Pass	Hindi	24	9
UG	BA,Philosophy	36	XIIth Pass	Hindi	52	7
UG	BA,Economics	36	XIIth Pass	Hindi	224	204
UG	BA,Sociology	36	XIIth Pass	Hindi	162	116
UG	BA,Political Science	36	XIIth Pass	Hindi	210	187
UG	BA,Home Science	36	XIIth Pass	Hindi	56	32
UG	BA,History	36	XIIth Pass	Hindi	230	206
UG	BA,Psychology	36	XIIth Pass	Hindi	152	108
UG	BSc,Mathematics	36	XIIth Pass	English	234	94
UG	BA,Mathematics	36	XIIth Pass	English	18	1
UG	BSc,Physics	36	XIIth Pass	English	204	63
UG	BSc,Chemistry	36	XIIth Pass	English	226	76
UG	BSc,Botany	36	XIIth Pass	English	155	53
UG	BSc,Zoology	36	XIIth Pass	English	234	124

UG	BBM,Bbm	36	XIIth Pass	English	120	120
UG	BCA,Bca	36	XIIth Pass	English	120	120
PG	MA,Hindi	24	BA Hons. in Hindi	Hindi	60	4
PG	MA,English	24	BA Hons. in English	English	90	4
PG	MA,Music	24	BA Hons. in Music	Hindi	20	12
PG	MA,Philosophy	24	BA Hons. in Philosophy	Hindi	30	7
PG	MA,Economics	24	BA Hons. in Economics	Hindi	90	10
PG	MA,Sociology	24	BA Hons. in Sociology	Hindi	100	10
PG	MA,Political Science	24	BA Hons in Political Science	Hindi	80	3
PG	MA,Home Science	24	BA Hons. in Home science	Hindi	60	4
PG	MA,History	24	BA Hons. in History	Hindi	100	17
PG	MA,Psychology	24	Graduation	English + Hindi	90	5
PG	MBA,Mba	24	Graduation	English	60	39
PG	MCA,Mca	24	Graduation	English	60	33

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				54			
Recruited	0	0	0	0	0	0	0	0	2	31	0	33
Yet to Recruit	0				0				21			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	3	6	0	9
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				58
Recruited	24	11	0	35
Yet to Recruit				23
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				5
Recruited	4	1	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	16	0	1	14	0	0	2	0	34
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	23	0	24
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	26	0	26

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	2	0	0	0	0	0	0	0	2

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0		2		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	140	0	0	0	140
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	1785	0	0	0	1785
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	458	474	510	502
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	56	61	70	58
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1857	2173	2525	2620
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	2925	2681	2471	2412
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>5296</b>	<b>5389</b>	<b>5576</b>	<b>5592</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 32	File Description	Document
	Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5592	5576	5389	5296	5066
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1788	1788	1788	1788	1788
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1419	1927	1628	1738	1810

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	45	47	47	50

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
54	54	54	54	54

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 80**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
200.79	544.20	467.52	165.32	300.83

#### Number of computers

**Response: 100**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Our core curricula of different courses are prescribed by the University, which are created through a committee based consultative process. However, the professional departments of MBA & MCA of the College has introduced additional training modules of Business English, Soft Skills and Entrepreneurship Development to complement the curriculum in view of the local students' needs and their learning goals in this fast changing world.

Prior to the start of every new session, a series of departmental meetings are held to prepare paper-wise and teacher-wise plans, in terms of period and pedagogy, for effective delivery of the course curriculum. Plans are also made for Bridge classes for students from other streams and Remedial classes for the weaker ones. Attendance of teachers and students in all kinds of classes and activities are essentially marked and respective inputs are recorded daily. Mid-session departmental meetings are held to review the progress made in curriculum delivery.

Students' feedback about teachers' performance is periodically taken, formally and informally, and that is bilaterally discussed between the Head of the Department and the respective teacher.

To upgrade knowledge and skill of the teachers; local, national and international Seminars and Workshops are frequently organized in the campus. Moreover, they are motivated and financially supported by the College to participate in such events elsewhere, which they do regularly. They are also trained and encouraged to use ICT facilities available in the College for teaching/training.

To develop in-depth knowledge and effective presentation skill among students, internal seminars and presentations on timely topics are regularly organized by the departments. Guest lectures, workshops and quizzes are also conducted to enhance student's interest, knowledge and skill in concerning subjects. The Institution also organizes departmental excursions and educational tours for students to provide subject/profession related experiential learning. Students of several UG and PG courses undergo project training/internship in outside organizations as a part of their course curriculum.

Students are regularly exhorted to use e-learning resources like e-book and e-journal libraries, subscribed by the College, and other educational websites and apps through the Wi-Fi facility available in the campus. They are also advised to benefit from the Government sponsored free e-learning programme portals like Swayam for value addition to their respective courses.

At the end of each session, university exam results are analysed by the College IQAC and feedback/advice are provided to the departments.

By following the above comprehensive process, effective curriculum delivery is insured.

**1.1.2 Number of certificate/diploma program introduced during the last five years****Response: 2****1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	02

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response: 36.8****1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
14	00	2	00	1

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response: 12.5****1.2.1.1 How many new courses are introduced within the last five years****Response: 04**

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 46.88

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 15

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response:** 1.11

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
92	54	77	29	48

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

J. D. Women's College has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. The College offers Undergraduate & Post Graduate courses in various Arts, Science &

Technical Streams which address Gender, Environment & Sustainability, Human Values and Professional ethics. Some Subjects offers full paper and some papers include topics related to these areas.

At the Undergraduate level, the above issues are covered in the following course syllabus -

**Gender related Issues:**

- B.A Hon's (Hindi) - One full paper related to gender i.e., Dalit Sahitya aur Stree Vimarsh in the IIIrd year.
- B.A. Hon's (Urdu) - A chapter (i.e, Grahan) addresses women's problems in society in paper IIIrd of the IInd year.

**Environment and Sustainability:**

- B.Sc. Hon's (Botany) - One full paper named 'Environmental Biology' in the IIIrd Year.

**Human Values:**

- B.A. Hon's (philosophy) - IInd Year 'Moral and Social Philosophy'.
- B.A. Hon's (Urdu) - Many topics concerning human values like Taubatan Nasuh, Shaure Adab and Sarmaye Adab in different years.

**Professional ethics:**

- B.A. Hon's (Philosophy) – The students are taught a paper called 'Nature of Ethics & ethical concept' in the IIIrd Year.

At the Post Graduate level, the above issues are covered in the following course syllabus:

**Gender related Issues:**

- M.A. (Economics) –Two full papers named 'Economics of Gender and Development 'in IInd and IIIrd semesters.
- M.A. (English) – 'Gender & Racial Discrimination' taught to the students.

- M.A. (Political Science) – The students study Gender issues in Paper-V of the 2nd Semester.
- M.A. (Psychology) - Gender bias, Gender differences in education, Socio-demographic factors and Gender and stress are covered in different semesters.

### **Environment and Sustainability:**

- M.A. (Political Science) - Environmental issues and Ecological Approach in IInd semester.
- M.A. (Sociology) - Urban Ecology is studied in paper VI of the 2nd semester.
- M.A. (Philosophy) - ‘Environmental sustainability and Gender equality’ is studied in IVth semester.

### **Human Values:**

- M.A. (Philosophy) - In Philosophy two full papers focus on human values.
- M.A.(Psychology) - Human right violation, Indian national character and model personality, Concept of values & development, Model of man in Indian tradition & culture and Prejudice reduction are studied in different semesters.

### **Professional Ethics:**

- MBA – The students study ‘Human Resource Management & Ethics’ in 1st semester and ‘Corporate Governance & Business Ethics’ in 4th Semester.
- M.A. (Philosophy) - 5 full papers in this course focus on Ethical issues.
- M.A. (Psychology)- Ethical issues in psychological research, Ethical dilemmas in therapy and Ethical & Legal issues in counselling are studied in different semesters.

These cross-cutting issues are also an intrinsic part of the students’ co-curricular activities. Students are encouraged to develop healthy habits for environment sustainability and human values through many co-curricular and cultural activities e.g.,–Street play, Poster presentation, Art etc.

<b>File Description</b>	<b>Document</b>
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**



**Response: 2**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking field projects / internships**

**Response: 0.86**

1.3.3.1 Number of students undertaking field projects or internships

Response: 48

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response: A. Any 4 of the above**

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** C. Feedback collected and analysed

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.27

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	20	08	18	04

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 56.82

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2043	2032	2062	2078	1944

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3576	3576	3576	3576	3576

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1788	1788	1788	1788	1788

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

The Institution assesses the learning levels of the Students, after admission and organises special programs for advanced learners and slow learners.

The College admits students from all sections of society and, therefore, the class batches are generally heterogeneous in terms of level of learning. In the beginning of every session, the teachers take introductory classes in which they interact with the student and ask questions about the background knowledge of their respective subjects. This helps the teachers in assessing the students learning capacity and identifying the Advance learners.

The Advance learners are encouraged to go for more deep and extensive knowledge of subjects than desired by the syllabus. They are encouraged to take extra books from the Central/Professional Library and to regularly access the N-LIST e-library, which is freely available to them even remotely. They are individually guided by the teachers in their quest for excellence in respective stream. They are also asked to help the slow learners regularly, for teaching is a good way of learning.

Slow learners are identified by the teachers in last quarter of each course year. And remedial classes are conducted for around 3 weeks to help them come at par with the rest in terms of learning level.

Many students join UG courses from different streams. They are naturally unaware of the basics of the subjects they have to study afresh. In order to fill the initial knowledge gap of such students, Bridge classes are conducted in the beginning of each session.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 133.14

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.02

#### 2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

This Institution is student centric. Experiential, Participative Learning and problem solving methodologies are an integral part of the College to ensure that students are dynamic participants rather than passive listeners, in the teaching learning process. To make teaching learning a two way process and student-centric, the students are encourage to participate in the teaching leaning activities. Various pedagogical methods are adopted for enhancing the learning level of the students. All departments employ experiential learning, participative learning and problem solving methodology through different methods.

Experiential Learning offers students various activities based on real situations which enhances the students cognitive ability. During the span of their course children actively participate in the various activities such as.

1. Internship
2. Field Visit
3. Lab work
4. Karate training
5. Yoga and Meditation
6. Sports

**Participative Learning**

1. Workshop
2. Seminar
3. Speech Competition
4. Quiz competition
5. Paper Presentation
6. Research Projects

**Problem Solving Methodology**

a. **Mentor and Mentee Method:** The students of every department are divided into groups and one of the faculty member becomes the Mentor of one group. The Mentor is assigned the work of solving the problems of the mentees under his/her care. The mentees are always encouraged to discuss their problems and other college related issues with their mentor.

b. **Personal Counselling :** The faculty member do their best to make the students comfortable and are always there for any problems that the students face. Sometimes the students come to them for their personal problems and they are wholeheartedly supported by the faculty.

**2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.****Response:** 0**2.3.2.1 Number of teachers using ICT**

<b>File Description</b>	<b>Document</b>
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

**2.3.3 Ratio of students to mentor for academic and stress related issues****Response:** 192.83**2.3.3.1 Number of mentors**

Response: 29

**2.3.4 Innovation and creativity in teaching-learning****Response:**

Teaching-learning is being continuously innovated in the College in following manner:

- Faculty development programmes, refresher courses and subject seminars are regularly organised in the College to upgrade the knowledge and skills of the teachers. They have also been trained in the

use of ICT systems. The faculty members upgrade themselves and use innovative practices in pedagogy, in addition to the lecture method to enhance our academic quality.

- All the 13 laboratories of the College have been fitted with Smart board and LCD projector. Such facilities have also been provided in all the professional and vocational course class rooms.
- Whole of the College campus is Wi-Fi enabled to facilitate internet based learning in the College.
- The College has subscribed to N-LIST e-library for free-of-cost remote access to thousands of books and journals to the students of all courses. The professional departments of MBA and MCA has also subscribed to ..... and .... e-journals for the benefit of respective students.
- The above professional departments have also started add-on courses of Business English to improve business communication skill of the students. Entrepreneurship Development Programme is also conducted to enable them have an optional employment opportunity.
- Special stress is given on presentation skill of students. From this point of view, the students are asked to give power point presentation on different topics frequently.
- The professional course students are also taken on industrial visits for practical business exposure. Other departmental students also go on field trips for the same.
- Workshops, seminars and symposiums on timely topics are held frequently to update the knowledge and skills of the students.
- Special lectures by field experts are often organised to expand the subject perspective of students.
- The College has recently initiated mentorship programme for the students. All the teachers have been made mentors of certain number of departmental students.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 85.56

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 94.36

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	42	44	44	48

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 27.93

#### 2.4.3.1 Total experience of full-time teachers

Response: 1173

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 25.97

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	2	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 12.22

#### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	7	7	7



File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

The College has undertaken following reforms-

1. Different Committees have been formed to supervise and look after the college activities. For example: Examination Committee, Part-I, Part-II and Part-III.
2. Some departments are taking class tests from time to time. The college urges the students to attend Seminars and Workshops.
3. Various academic programmes like Quiz, Objective Test, Essay writing Speech Competition etc are organized in which students are assessed.
4. This is followed by Remedial classes and Tutorial classes, Parent- Teachers Meet and if required counselling by the college appointed counsellor.
5. Collaborative field work, Excursion trip and assignments are essential part of some courses.

We are now a part of the newly established Patliputra University, which has been carved out of the old Magadh University. The new university has introduced a new Continuous Internal Assessment (CIA) in all PG papers.

The components of the new CIA for regular papers are as under:

1. Two mid-semester written tests = 15 marks
2. Seminar/Quiz = 05 marks
3. Assignment = 05 marks

1. Punctuality and Conduct = 05 marks

Total = 30 marks

The components of CIA for elective papers are as follow:

1. One mid-semester written test = 10 marks
2. Seminar/Quiz = 10 marks
3. Assignment = 15 marks
4. Discharge of Institutional

Social responsibility = 15 marks

Total = 50 marks

In the UG courses, every subject has CIA component of 20 marks, broken down as under:

- |                |            |
|----------------|------------|
| 1. Viva        | = 05 marks |
| 2. Tutorial    | = 05 marks |
| 3. Seminar     | = 05 marks |
| 4. Punctuality | = 05 marks |

- Some departments of the college take class tests frequently and it is a must after the completion of the syllabus. The students are evaluated on the basis of these tests.
- All departments provide the inputs regarding the evaluation process conducted at the University level. The faculty discuss with the students about the evaluation procedure so that they get acquainted with it.
- In the Post-Graduate departments, internal assessments is done in every semester.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

The Institution ensures that all students are aware about the evaluation process at College level. In the beginning of every academic session an orientation programme is held to acquaint the students about the evaluation process. In all the departments, Science and Arts both at undergraduate and Post graduate level a senior faculty member is assign the work of co-ordinating the curriculum and discusses it with the other faculty member. Before the commencement of each session, the syllabus and teaching plan is distributed to the faculty members along with the mode of Continuous Internal Evaluation. There are some guidelines for the absentee students also. The departments have certain amount of flexibility to deal with the absenteeism. The new CBCS system has started in year 2018-2019 for the Post graduate students. This has a very clear-cut CIE system.

Every department has a notice board where the scheduled date for class test and submission of assignment is notified. The dates are announced at least a week in advance. Transparency and security of evaluation system is ensure. For the redressal of grievances regarding internal assessment the department teachers have formed committees.

The students are also assessed on their participation in classroom. Most of the teachers interact with the students and encourage them to ask questions and give answer.

We are now a part of the newly established Patliputra University, which has been carved out of the old Magadh University. The new university has introduced a new Continuous Internal Assessment (CIA) in all PG papers.

The components of the new CIA for regular papers are as under:

1. Two mid-semester written tests	= 15 marks
2. Seminar/Quiz	= 05 marks
3. Assignment	= 05 marks
4. Punctuality and Conduct	= 05 marks
<b>Total</b>	<b>= 30 marks</b>

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The students have to follow the system of applying for revaluation to the University. In case of any discrepancy regarding the results, the students can apply for revaluation or challenge the valuation by sending an application, forwarded by the Principal or the Head of the Departments of their respective subjects. Earlier this college was a constituent unit of Magadh University which had its administrative headquarter at Bodh Gaya. At that time all grievances used to be send there for redressal and it used to take time. But now the college is a constituent unit of newly created Patliputra University with its headquarter in Patna. This has made things easier for the students. In case of any other grievances, the College takes complete responsibility of solving them. The student approaches the office staff who is charge of the examination. Then the office staff identifies the grievance and prepares letters and sends it to the University with required proof. The follow up to the candidates grievances is undertaken frequently through constant visits to the University. In case of any online discrepancy on the part of our College, the office staff has to correct it. In case any student suffers from psychological instability or examination-phobia, the faculty members try to deal with the suffering students sympathetically. Some time some visually disabled or differently abled students are also by the examination department. In this way the college always tries to solve the exam related grievances as soon as possible so that the students do not have to face undue hardship.

### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

#### **Response:**

J. D. Women's College is a constituent unit of Patliputra University form 18th March 2018. Earlier it was under Magadh University. So the College adheres to the Academic Calendar of the University. Internal Assessment of the Post graduate students is held according to academic Schedule. Every year the UG forms are filled up in the month of June and admission process begins in July when the College opens after the summer vacation. The classes commence at the end of the month. The MBA and MCA classes also start from this time only. Within two months of the commencement of classes, of the new session, class tests are scheduled to be held for the students. Apart from this regular class tests are taken in some departments. Some students are given home assignments which is duly checked by the teachers and suggestions for improvement are given by the teachers.

The Parents-Teachers meetings are arranged by the UG and PG departments from time to time. The interaction between the parents and the faculty members is essential for improvement of the performance of students. The parents are also apprised about the attendance of the students and are asked to send their wards regularly to the college.

The PG students are told about their internal assessment schedule. Its date is fixed by the University and everyone has to appear for the viva voce test which is taken by the faculty members.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

All courses of all programmes give our students knowledge of diverse aspects of the subjects. The students are equipped with knowledge and skill related to the subject area specific to the programme. The syllabus and course content is relevant to the national and global needs, interest and potential for research and employability. M.A (Philosophy) includes a synergy between spirituality and character formation which enhances human values.

All Social science and language programmes sensitize students to in comprehensive manners, to issues of social inequities, ecological concerns, political and economic imbalance and injustice. MBA and MCA are producing employable human resources in specific fields. M.A (Home Science) and M.A (Psychology) programmes prepare students for work in various capacities. Many of our students are gainfully employed as College/University /School teachers. All this addresses the local problem of unemployment.

#### Examples:

#### Course outcome of Economics -

1. To get preliminary idea of economic theory.
2. To study the behaviour of Indian and world economy.
3. To know about statistical tools required for determining several economic variables.
4. To look into gender related issues in contemporary India.

#### Course outcome of UG History-

1. To know the meaning of history.
2. To know about their glorious past, to be able to form a logical connection between the past and the present.

3. To learn to trace back the historical facts and later to conduct research and write academic paper.

**Course outcome of UG English-**

1. Students are taught to communicate in English which helps them to acquiring job.
2. They learn appreciation of English literature and History.
3. Learning English helps the students to become journalist.

**Course outcome of UG Chemistry-**

1. The basic principles of physical organic and inorganic chemistry are understood by the students.
2. Chemical formulae of household chemicals like- Naphthalene will be known.
3. The main working theory about various Industry like petroleum, plastic, textile, glass etc. will be understood.
4. The basic things about environmental chemistry is understood by the students.

Similarly all the UG, PG and Vocational courses have the Course outcomes.

**2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

**Response:**

The College follows a systematic process of measuring attainment of Programme Outcomes (Pos), Programme Specific Outcome (PSOs) and Course Outcomes (Cos) of the students. The following tools are used for the same:-

1. In every department of our Institution, the teachers make a blank to measure the Programme outcome. For this some departments take periodic tests and the answer sheets are evaluated by the teachers. Internal written examinations are conducted for M.A. courses periodically to measure Programme Outcomes (Pos), Programme Specific Outcome (PSOs) and Course Outcomes (Cos).
2. The University conducts the main examinations. There is a centralized system of evaluation. The results come out in specified period of time. This also evaluates the students' level of attainment in terms above indicators.
3. Assignments on given topics are submitted by the students, evaluation of which indicates their comprehension, logical thinking and written communication skill. Their subject knowledge is also evaluated by this way.

4. In some departments, subject based viva is also conducted to find out the students' Programme Outcomes (Pos), Programme Specific Outcome (PSOs) and Course Outcomes (Cos). This process also helps in evaluating their Communication skill.
5. Quiz competitions are departmentally conducted to evaluate the students' PSOs and COS. In this participation is made compulsory.
6. PPT based presentations are periodically conducted to evaluate the students' reasoning ability and verbal communication skill. The students are made to actively participate in such presentation.

All the above processes help the department concerned to keenly and comprehensibly evaluate the students. On that basis, further plans for improvement are made.

### 2.6.3 Average pass percentage of Students

**Response:** 92.42

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1305

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1412

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.18

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### File Description

#### Document

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 47.62

3.1.2.1 Number of teachers recognised as research guides

Response: 20

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.37

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 4

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 54

#### File Description

#### Document

Supporting document from Funding Agency

[View Document](#)

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

Being a learning Institution with limited means, this Government College doesn't have a typical 'incubation centre' for turning new useful ideas into real fruitful business, but the Institution does try to continuously promote research culture among teachers and students in the best possible manner.

For focused and organized promotion of research and transfer of knowledge, an exclusive Research Cell was created in the College in 201..., involving the most experienced teachers in the field of Research. The Cell follows the following specific objectives:

1. To motivate the teaching faculties towards conduct of Minor/Major Researches in various fields.
2. To help them identify new and relevant topics of research.
3. To assist the faculty members in the process of research.
4. To induce them publish Research Papers in reputed journals on regular basis.
5. To motivate the faculties to formally guide as many research scholar as possible.
6. To insure easy access to research reports and papers to referents at large.
7. To promote theoretical knowledge and practical experience of research among students.
8. To organize special lectures, seminars, workshops, educational visits etc. for orienting the students towards entrepreneurship through innovative start-ups.

The Research Cell has sincerely pursued its stated objectives during past years, the effect of which is born by the following summary facts:

1. % of all the permanent teachers and % of the regular visiting teachers of the College have done PhD.
2. Many Minor Research projects have been completed by the College teachers during last 5 years and 4 are still on.
3. During the same period, research articles have been published by the teachers in different national and international journals.
4. 20 Research scholars have been awarded PhD under the guidance of College teachers during last 5 years, and 41 are still pursuing the same.
5. Researchers are provided with the facilities of study leave, reduced work load, secretarial assistance etc. to facilitate smooth conduct of research.



6. All the research reports and articles have been uploaded on College website for easy reference by all concerned.

7. Professional course students, in particular, are taught Research Methodology in classroom and that is complemented by experiential learning through the conduct of field survey on various topics.

8. Seminars on Intellectual Property Rights (IPRs) are organized to create awareness about the protection of commercial rights over creative outputs.

9. To spur creativity in the campus, the Institution has been organizing poetry recital, painting/poster competition, Yoga and meditation session on occasions.

The above facts and figures signify that the Institution has been effectively trying to promote research and innovation in the campus, despite paucity of resources.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response: 1**

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response: No**

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response:** No

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 1.46

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 19

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 13

#### File Description

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

#### Document

[View Document](#)

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

#### File Description

List of research papers by title, author, department, name and year of publication

#### Document

[View Document](#)

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0.74

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	5	17

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The College permutes community network for holistic development to its students. In order to integrate it into them the N.S.S, N.C.C and the Alumni Association work regularly. Since J.D. Women's College is an educational Institution, sensitizing students to social issues for their holistic development in the main thrust. Actual off camera work is done such as cleaning programme, plantation, rally, awareness drive etc.

Major Activities are

- Blood Donation Camp
- Yoga and Meditation on World Yoga Day
- Swachh Bharat Abhiyan
- Legal Awareness Programme
- Say no to Plastic
- Vittiya Saksharta Abhiyan

These activities have a wide impact on the society. Students recognize the value of such social involvement. It gives them confidence when they take part in outreach programs. Now the College has two NSS unit. Some students carry out literacy program in Slums. The NCC team is also performing very well. Its members attend various camps and are very active.

#### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 5

##### 3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	3	02

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 26

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	4	2	4	3

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 8.2

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1098	962	51	80	85

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years</b></p> <p><b>Response: 0</b></p>											
<p>3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14							
0	0	0	0	0							
File Description	Document										
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>										

<p><b>3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)</b></p> <p><b>Response: 0</b></p>											
<p>3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14							
00	00	00	00	00							
File Description	Document										
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>										

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

J.D. Women's College is situated in Bailey Road, overlooking the lush green Golf Club. It is spread over an area of 2.4. This building happens to be on the most famous road of Patna, Bailey road, on which many other landmarks, such as Patna High Court, Bihar Museum, and Zoological Park etc. are situated. Right next to the College building is Patel Bhawan, which is police headquarters. It gives a sense of security to this Girls College. The infrastructure of the College is not ideal, but it has adequate learning spaces.

This College has well equipped laboratories and classrooms. The Central Library has more than 26,000 books and the Vocational Library has around 7,000 books. The administrative block has sufficient number of spacious rooms for all administration works.

Classrooms (Total 65) are of different capacities to meet the requirement of the UG, PG and vocational courses students. Some big classrooms are sufficient to seat 100 UG students. For Add on courses the class size is about for 20 students. The College has free Wi-fi for the staff and students. Some classrooms are equipped with LCD Projectors. There are 06 Seminar Halls.

The science block has enough classrooms and well equipped Laboratories. Chemistry, Physics, Zoology and Botany students get enriched by practical orientation and self-instructional learner friendly modes as they all have separate hi tech Laboratories. The MBA and MCA departments have smart classrooms + LCD, well equipped with projector, smart load, audio visual aid, Computer- the Institution has well equipped computer Lab with Wi-fi connectivity. All computers are connected with LAN.

Library – Library is housed in a large room. It is partially automated. The reading room has enough space to seat 50 girls. The Vocational Library has sitting capacity of 40 students.

Faculty Rooms – (Total 20) Each department has a staff room to seat 4-6 faculty members. These spaces help in student teacher interaction on personalised basis. Most of these rooms have wi-fi and computers. The furniture and storage facilities are appropriate.

#### Student and Faculty Support Facilities

The College has a hostel, Common room, College lawn and a large fully air conditioned Auditorium to seat 300 students. We have a branch of State Bank of India in our Campus which is a big help for the students and the Faculty. There is a stationary shop which sells stationary as well as basic subject books.

The College is doing its best to make the campus green. Solar Panels are being used to minimize the use of electricity. To minimize air pollution some plants are there such as Clovers, Money plant, Area Palm, etc. The classrooms utilize plenty of natural light and ventilation. The Hostel has a capacity of lodging 52 students.

Sl. No.	Item	Unit
1.	Classroom	65
1.	Laboratory	07
1.	Smart Class	09
1.	Virtual Classroom	
1.	Auditorium	01
1.	Seminar Halls	06
1.	Computer Laboratory	02
1.	Language Laboratory	01
1.	Reading Room	02
1.	Library Halls	02
1.	Hostel	01
1.	Departmental Staffroom	20
1.	Gymnasium	01
1.	Photocopying Centre	01
1.	Parking Place	02
1.	Green Generator	03

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

##### Response:

The Institution has Sports Department to promote games and sports activities. The size of the play ground is within the College premises, Sports, enthusiasts regularly practice Kho-kho, Kabaddi, Badminton, Basketball as outdoor games. Yoga, Gymnasts, Chess, Table Tennis are the Indoor games practiced by the students. We have a well-equipped gymnasium furnished with necessary gadgets for regular practice by students. Over 50 Students use the playground on a regular basis and the number of gym users varies from 10-20 on an average.

A list of Sports Items is given below:-

S.No	Name Of Equipment	Quantity
1.	Badminton Racket & Shuttle Cork, Net	6 pairs
2.	Discus	1
	Javelin	4
	Shot-put	2
3.	Basketball	
	Weighing Machine	2

	Ball Badminton Racket-(12)		
	Throw ball-(4pcs)		
	Portable		
	Throw ball/Volleyball Stand-(2pcs)		
	High jump stand-(4)		
	White score -(2)		
4.	Mats- Yoga, Gymnast		
5.	Ropes for Tug Of War		
6.	Kabaddi Mats		
7.	Chess etc.		

#### EQUIPMENTS IN THE GYM

1.	Tread Mill		
1.	5sets Multi gym		
1.	Bicycle-2		
1.	Twister-1		
1.	Sit-up/Push-up stand-1		
1.	Sit-up bench-2		

The Music Department of the College is very rich. It has won accolades for the institution on a regular basis. The Music Students are encouraged to use the Auditorium for their cultural activities. The Auditorium has a good sound system.

The Physical facilities for games and sports and cultural activities are adequate. Many students win prizes in inter College and interstate competitions, both in sports and cultural field.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 23.75

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 19



File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 46.43

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
55.899	77.9656	142.7365	140.6930	223.6240

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library is the prime learning resource of the college and is partially automated through integrated library Management System Known as E-Pustakalay Software. The E-Pustakalay Software is developed by Harmonious Infotech Patna. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The software is having additional features such as member photograph can be seen while issuing the books. Book reservation facility, the status of a book such as withdrawn / write-off /damaged/lost and paid is easily located. Facilities like database backup, restore facility and book bank specialties for the college libraries is made available.

Sr.No.	Physical description	Remark
1	Name of ILM Software	E-Pustakalay
2	Nature of Automation (fully or Partially)	Partially Automated
3	Version	Latest version/Online
4	Year of Automation	2018-2019
5	AMC for Software	Rs, 45,990 from 2019-20

In the library 2 computers with 50 Mbps leased line, Wi-Fi and Power backup facilities are available. The details of computers are as follow:

Sr. No.	Particulars of Work	Number of Computers
1	Library OPAC for Reader	05
2	Circulation of Books	05
3	Library Administrative Works	04
4	Network Resource Centre for using database	10
	Total PC'S	24

There is one central library which has around 26,000 books and one vocational library which has a collection of around 7,000 books. Both these libraries provide adequate services to the users. Library fulfills the need of researchers, teachers, students and other staff members of the college community. The central library has sections like; book stacking, periodicals, reference, reprography, technical processing, circulation, and digital library. Central library and reading hall have a capacity of around 50 users. All the books have been classified with the Dewey Decimal Classification System. Circulation of books is done by using E-Pustakalay software. OPAC and Web OPAC facility is made available to the users.

The central library is having the membership of INFLIBNET. The N-list provides access to 6,000+ e-Journals and 31, 35, 000 e-Books.

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The College Library has 26,000 books on various subjects. From time to time new books are purchased, sometimes funded by the UGC, RUSA and State Government. Each Subject has its share of the best books. The Institutional Library doesn't have any manuscripts but there are many rare books and other knowledge resources.

Sl. No.	Name of the book/ manuscripts	Name of the Publisher	Name of the author	Number copies	of Year
1.	Upanishad Sangrah	Motilal Banarsi Das	Pt. Jagdish Shastri	1	197
1.	Brahma Sutra Shankara Bhashyam	Chukhambha – Vidya Bhawan	Swami Shree Hanuman Das Ji Shatshastri	1	199
1.	Bhartiya Sangeet Ki Uttpati avam Vikas	Intellectual Off-set Printer	Dr. J. S. Bawara	1	199
1.	Hindi Chitrapati avam Sangeet K Itihas	Sanjay Prakashan	Dr. Vimal	1	200

1.	Poverty and Famines	Harfer and Row Publisher	Michel J Mahoney	1	180
1.	Personality Development and Psychology Norman Cameron	Vokils Feffer and Semons Pvt. Ltd.	Norman Cameron	1	190
1.	Fatwa Darul-ulema Zakariyya	Educational Publishing House	Hazrat Mufti Raza Haque	1	200
1.	Iqbal Nai Tapheen	Educational Publishing House	Dr. Siddiq Jawed	1	200
1.	Fundamental Principal of the Meta Physics of Ethics	Orient Publication, New Delhi	Immanuel Kant	1	
1.	Nyaa Theory of Knowledge	Motilal Banarsi Das	SC Chatterjee	1	193
1.	Dhamnapads	Motilal Banarsi Das	Bichho Dharmachist	1	
1.	Outlines of Indian Philosophy	M. Hiriyanna	Motilal Banarsi Das	1	199
13.	Rigved] Ardhved	Dayanand Sansthan, Pandit Rakesh Rani	Dayanand Saraswati	1	
14.	Saamved Yajurved	Dayanand Sansthan, Pandit Rakesh Rani	Dayanand Saraswati	1	

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 19.63

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.4	10.28	19.24	27.5	36.75

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 0.43

4.2.6.1 Average number of teachers and students using library per day over last one year

**Response:** 24

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

Under the Bihar Government's "Saat Nishay" program, the Bihar State Electronics Development Corporation Limited got Wi-Fi facility installed in the College campus in January, 2017. The installation work was done by their contractor M/S Larsen & Toubro Limited. This is a free-of-cost continuous Wi-Fi facility, which covers almost the whole of College campus.

Moreover, The Department of Management and Computer Science of the College has a separate Wi-Fi

connection of 100 Mbps provided by the SITI Maurya Cable Net Pvt. Ltd. From 5.5.2018. This service is annually updated. This contract is into its 2nd year. Prior to that, the department had this facility provided by BSNL since much earlier.

The students use these Wi-Fi connections for on-line studies and use of e-resources like e-libraries of books and journals within the campus. The College has subscribed to N-LIST e-library of books and J-Gate e-journals for management and computer science courses. E-libraries are even remotely accessible to the students. Information Technology is also used by the College for various kinds of administrative works.

#### 4.3.2 Student - Computer ratio

**Response:** 55.92

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** >=50 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 5.34

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
21.17713	17.0477	14.73239	15.3786	1.67

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Response:

Response –

Various Staff Committees have been constituted for maintenance of infrastructure facilities and equipment.

1. Advisory and Development Committee
2. Purchase Committee
3. Garden Committee
4. Library Committee
5. Computer Committee

**Advisory Committee:** - Advisory Committee is the most important Committee with the Principal at its Chairman. Other Senior Teachers such as the Bursar, Controller of Examination and Head of MBA department are nominated as its members. Representatives of the Non-teaching staff are also nominated to this committee. This Committee takes all important decisions. This Committee monitors the activities of different committees and it takes decisions regarding development of the College.

**Purchase Committee:** - The Principal is the chairman of this committee. All the required items to be purchased for college use is discussed in this committee. After that unanimous decision is taken regarding the purchase of all kinds of equipments, instruments and other items. Laboratory equipments are also purchased after prior approval and scrutiny by the Purchase Committee. Many Senior teachers are its members.

**Garden Committee:** - Faculty members from Botany background are mainly made the Convener of garden committee to take care of the fauna and flora of the College. There is a herbal garden in the college and potted plants are placed at various junctions.

**Library Committee:** - This Committee takes care of matters related to the Library. This Committee decides about purchase issue and up gradation of library facilities.

Several private companies are hired for the maintenance of Science Laboratories. For buying chemicals,

Instruments and other equipments there are authorized dealers. Separate Set works for the maintenance of the Light, Air Conditioners and generators. The MBA, MCA, BBM AND BCA Computers are taken care of by their own staff. The Teachers of MBA, MCA, BBM and BCA are all technically well equipped to take care of their computers so they don't need any outside hands.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 41.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5592	5576	332	110	44

#### File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling



**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### **5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### **5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 3.66

#### 5.2.2.1 Number of outgoing students progressing to higher education

**Response:** 52

<b>File Description</b>	<b>Document</b>
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 34.06

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	21	12	06	18

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	53	49	29	40

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	0	0	3

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

The College has democratically elected Student Council. The Student Association has elected office bears, a President, Vice-President, Secretary, Treasurer etc. There are elected position for looking after extracurricular activities, hospitality issues and other cultural and academic events throughout the year. The Student Association is guided by the Proctor and the Principal.

Various academic and administrative bodies that have student representative on them include.

- Students Association
- Anti-Ragging Committee
- Internal Complaints Committee
- All Co-curricular Committees such as Sports Committee, Cultural Committee, Auditorium Committee & Hostel Committee.

The College has a semi structured calendar for student events within the annual cycle. These events are jointly conducted by the Teachers and the Students. It is conceptualized in consultation with staff advisors. These events broaden the scope of education.

The Students get a chance to show case their talent and learn some managerial and organizational competencies.

Such Events are :-

- International Memorial Days

1. May Day
2. World Aids Day
3. Earth Day

- National Day

1. Gandhi Jayanti
2. Independence Day
3. Quit India Movement Day
4. Champaran-Satyagrah Day
5. Ambedkar Jayanti
6. Republic Day

- Socio- Cultural Events:-

- Teachers Day
- Farewell to outgoing students
- Farewell to Retired Teachers

- Cultural Performances
- Sarasvati Puja
- Sports Day
- Speech Competition
- Essay Competition
- NSS Camps

The College publishes its annual magazine 'Deepti' with the help of an Editorial team comprising of Faculty Advisors. This magazine provides opportunity to the students to express their flair for writing and creativity through articles, poetry etc. It also highlights the major accolades and prizes won by the students in various University and state awards.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 12.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	12	11	11	12

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

The College started its Alumni Association with the name "Jankians" (Raja Janak's adopted daughter). The first Alumni meet held on 14th April 2018. The planned objective was to interact with the alumni, planning different passed out batches, database updating of the alumni association. Taking Alumni Feedback etc. was conducted successfully. All former Faculty members and Alumni are invited for its functions. The Alumni Association holds meeting to discuss various issues regarding the welfare of the college.

Participation: All the existing office bearers of Alumni Association and 126 alumni in total participated.

## Agenda:

- To interact with the Alumni.
- A great networking is created between members and alumni.
- To focus on fund raising for association activities.
- Everyone enjoyed songs and dance organised by the Music department.
- Everyone enjoyed lunch and snacks.
- To discuss about the formation of executive council.
- To discuss about the registration of organisation.

## Outcome:

The association is hopeful to run and successfully structure and position itself into a fully functional global platform for (JDWC Alumni Association) “Jankians”. Some of them have also donated money. Now it is an active organization the association has 126 alumnus. The Registration process has started as on June 2019.

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)**

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**

**Response:** 4

**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
03	00	01	00	00

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

Principal and faculty formulate, develop and implement the policy and plans in order to uphold the mission and vision of the College.

The head of the Institution personally communicates with staff members to ensure that they are not encountering any problem in regard to their work. The Development and Advisory Committee meet regularly to discuss and implement important decisions regarding development and academic activities of the College. The Institution strictly follow the academic calendar to achieve its objectives. College administration encourages individual research work and major and minor research projects undertaken by the members of teaching staff.

College administration has already taken up the issue with the Government for the 2nd campus of the College. We have P.G courses in all subjects of the Arts faculty. College is trying for P.G courses in Science faculty also, there is a plan for starting commerce course in the College. Plan to extend indoor sports complex and enhancing alternative energy use from 30% to 50%. Plan to extend computer literacy for all non-teaching staff and creating provision for elevator for the physically challenged. There is a plan for extension of girls hostel with provision of elevator. Building a strong network of Alumni is in process.

##### *Participation of Teachers in decision making bodies of the Institution*

Teachers play major role in decision making and all decision making bodies have representation from teaching community .

##### *Teachers participate in :*

- a) Adopting policy for conducting admission (Admission Committee)
- b) Preparation of time table (Routine Committee)
- c) Determining standard, selecting articles proof-reading and publishing College magazine (Chief-editor and editorial board).
- d) Devising Add-on courses and sometimes outsourcing expertise to run them successfully (Course Co-ordinators)
- e) Identifying issues of social relevance and arranging sensitization programme,cultural and academic programs (Event Management Committee).
- f) Outlining annual action plan and scheduling awareness programs (N.S.S and N.C.C)



**g)** Finalizing policy about maintenance, up-gradation, licensing and phasing out of the computer and electronic gadgets.(ICT Committee)

**h)** To hear the grievances and its redressal (Grievance and Redressal cell)

**i)** To monitor the proper functioning of girl's hostel (Hostel Committee) .

The Teachers are also committed to keep free flow communication with the parents through the meetings of Parent-Teacher Association at regular intervals to discuss the overall progress of the students, Parents give constructive advice and are considered as valued stake holders of the College.

IQAC collects feedback from final year students which are incorporated within the purview of the future plan of action of the Institution.

All faculty members actively participate in designing and implementing the strategic action plans as well as maintain an eco-friendly green and clean College. The Alumni Association consisting of former students as well as retired teachers which aims to continue its interaction with students even after they have formally left the Institution. It works through its motto "campus to community".

Joint consultative Committee is a forum where students and teachers meet to discuss issues and seek feedback about various aspects of the College functioning.

### **6.1.2 The institution practices decentralization and participative management**

#### **Response:**

J.D. Women's College encourages a culture of participative management by involving staff members in a number of administrative roles. All College operations are managed by Committees constituted for academic and non-academic activities. Major Committees comprise of teachers, and many include non-teaching staff and students as well.

Various Committees are constituted for managing various functions of the College such as:-

1. Admission Committee
2. Development and Advisory Committee
3. Academic Council
4. Vocational Committee
5. Examination Committee
6. Research Committee
7. Purchase Committee
8. NAAC Steering Committee
9. Hostel Committee
10. Sports Committee
11. Library Committee
12. Cultural Committee
13. Anti Ragging Cell

- 14. Grievance Cell
- 15. NSS
- 16. NCC

Redressal

xvii) UGC XIIth Plan-Planning Committee

These Committees have representational character and facilitate several administrative, academic and financial activities.

**Case Study:-** The University follows the practice of rotational headship in order to groom leadership and inject dynamism into management of affairs. On the basis of University administrative order the system of rotational headship was adopted by the College in the year 2012. The rotational headship system is based on following principles-

1. Rotation on the basis of rotational seniority.
2. Heads of single faculty departments to continue.
3. Tenure: Three years responsibility mandatory.
4. In absence of the head, the charge to be taken by the next in order of seniority.
5. Performance of duty as Head to be acknowledged.
6. Heads to consult departmental colleagues in taking decisions, others to co-operate.
7. Departmental Meeting Book to be maintained.
8. Resolutions should preferably be unanimous.
9. The leadership role of HOD to be motivational.
10. Responsibility includes transacting all departmental business including purchase stock book maintenance, updating students and staff data. Monitoring teacher's progress report, running of regular classes and attendance of teachers and students.
11. To organize different academic and cultural activities with the co-operation of departmental teachers and students.

The rotational headship system has enabled other faculty members to become more involved in academic and administrative activities and to translate their ideas for a holistic development of the Institution. It further conduces to a decentralization of power and provides greater scope for developing a sense of togetherness among the faculty members.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The quality policy of the College is in alignment with the parent University and the UGC. The College has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment.

In the College Home Science Department imparts education to the students from intermediate to post-graduation level. Home Science has mainly five branches i.e.

1. Food and Nutrition
2. Textile
3. Family Resource Management
4. Child Development and
5. Extension Education

These branches needs well equipped laboratory. To provide education of theory and practical in accordance with syllabus a proposal was initiated in the financial year 2012-2013 for classroom and laboratory space in the proposed Arts Block building by the College administration to the State Government. Vide letter dated 24.08.2012. Accordingly the State Government. issued sanction order vide letter no -20 dated 17.07.2014 of RS.11,7150,000 = 00 (Rs. ELEVEN CRORES SEVENTY ONE LAKH FIFTY THOUSAND ONLY) and 38,25,000/ (Rs. THIRTY EIGHT LAKHS, TWENTY FIVE THOUSAND ONLY) for construction of Arts building and other other works. At present four class rooms on the fourth floor of the building and on the ground floor four well-equipped laboratory has been developed for imparting theory and practical education to the students of Home Science.

Development cum Advisory Committee of the College monitors the upkeep and maintenance of the building. The Committee facilitates repairs and replacements as and when required in the building as per curricular needs.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

Our College is the constituent unit of the Patliputra University, Patna and it functions under the strict guidance and monitoring of the parent University's rules and regulations.

Recruitment of teachers and Principals are monitored by the Bihar Public Service Commission/ Bihar University (Constituent College) Service Commission following proper Government. and UGC norms. The recommendation of the both the bodies is implemented through the University.

The Promotional policies stipulated by UGC are implemented through the parent University.

The College has a well – defined organizational structure in the administration. The decisions related to academics like workload calculation, library purchases, time tables, maintenance of infrastructure, admission etc. are taken by the Principal through its Committees.

1. Admission Committee
2. 2. Development Cum Advisory Committee

3. Academic Council
4. Vocational Committee
5. Examination Committee
6. Research Committee
7. Purchase Committee
8. NAAC steering Committee
9. Hostel Committee
10. Sports Committee
11. Library Committee
12. Cultural Committee
13. Event Management Committee
14. Grievance Redressal Cell
15. Placement Cell
16. Anti-Ragging Cell
17. NSS
18. NCC
19. UGC XII Plan-Planning Committee
20. Magazine Committee publishes Annual College Magazine "DEEPTI".

21. IQAC:- IQAC assesses and ensures the qualitative aspects of all activities. It plays a key role in forming guidelines policies to run the Institution efficiently and effectively. It collects data and information from all sections, departments, Committee, administration and finance and analyses these data to determine various aspects of Institutional functioning and make strategic plans to achieve excellence.

Large number of students from Minority community, OBC, SC and ST are studying in the College. To take care and monitor the implementation of the roaster system and welfare measures certain cells have been constituted.

- 1.OBC Cell : This cell looks after the welfare measures implementation of roaster system and problem of OBC students so that they do not suffer.
- 2.SC & ST Cell : The student of SC & ST Community come from lower strata of the society and

they suffer due to poverty. This Committee protects their interests and tries to empower them and bring them into mainstreams. This cell works in a pro-active manner.

3. Minority Cell : India is secular country and it becomes moral responsibility of the administration to protect the interest of the student of minority community. To facilitate the privileges and other facilities to them this minority cell works actively.

The Grievance Redressal mechanism is implemented through the Grievance Redressal Cell (GRC). It adheres to transparency. Other forms of grievances, if any, are addressed and redressed by direct intervention of the Principal.

These Committees have representational character and facilitate several administrative, academic and financial activities.

The Organogram of the Institution is attached in the additional information:-

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

J.D. Women's College Patna is a constituent College of the Patliputra University, Patna and it runs

according to the Rules and Regulation framed by the University. Principal of the College is the sole authority to implement and monitor the activities of the College. Following the culture of the participative management in administrative roles, all College operations are managed by different Committees constituted for academic and non-academic purposes. Some important Committees such as Development and Advisory Committee, Admission Committee, Academic council, Vocational Committee, Examination Committee, Research Committee, Purchase Committee, NAAC steering Committee, Hostel Committee, Sports Committee, Library Committee, Cultural Committee, Anti-ragging Cell, Grievance Redressal Cell, IQAC etc. actively participate and facilitate several administrative, academic and financial activities.

The bodies/cells and Committees of the College co-operate with one another to make every programme successful.

IQAC assesses and ensures the qualitative aspects of all activities. In the recent years the College has expanded quantitatively and qualitatively in all aspects of activities. In the recent years the College has expanded quantitatively and qualitatively its infrastructure with modern amenities and facilities to develop the College as smart College. Installation of ACS, Computers, Smart Boards, Indoor-stadium, several Conference Halls, lifts, Water-coolers and Water Purifiers, several electronic apparatus such as Fax Machines, Photo copier etc. and hostel facility in the campus has led to increased consumption of electricity. It has become a serious concern for the College Budget. In light of this IQAC gave a proposal in January 2018 to the Principal for installation of Solar Power Plant so as to minimize the electricity expenditure. The Development and Advisory Committee approved the proposal in its meeting dated 17.2.18.

***PROJECT:- SOLAR PHOTOVOLTAIC POWER PLANT OF 75KWP CAPACITY.***

The Power Purchase agreement was executed on 26.3.2018 between the College and SURYAM INTERNATIONAL PRIVATE LIMITED, a company incorporated under the companies Act 2013. The Power producer is engaged in the business of design, supply erection, testing, commissioning, operating and maintenance of power plants including grid connected rooftop power projects. It agreed to install and operate a solar photo-voltaic power plant of 75kwp capacity at the College premises and supply the entire solar power of the project to purchaser on the terms and conditions contained in the Agreement. The College has agreed to purchase entire Solar Power of the project on the terms and conditions contained in the Agreement. The Term of Agreement commenced on the effective date and shall continue for 25(Twenty five) years. Under the agreement provisions have also been made for the termination of the Agreement under certain circumstances. Under the agreement provisions have also been made to resolve the dispute of any kind, if arises between the Purchaser . After the commercial operation of the solar power plant 30(thirty) percent power expenditure has been reduced.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

J. D. Women's College is a constituent unit of Patliputra University Patna. According to the University rules and UGC norms several welfare measures are implemented by the College for teaching

and non-teaching staff some of the important welfare measures are mentioned below:

- i) Group insurance scheme for teaching and non-teaching staff.
- ii) Monthly Medical Allowance is given to teaching and non-teaching staff.
- iii) Provision of Medical leave for both teaching and non-teaching staff.
- iv) P.F amount is deducted from the salary of the teaching and non-teaching staff and it is reimbursed to them after retirement.
- v) Apart from final withdrawal at the time of retirement, As per provisions the refundable and non-refundable loans are sanctioned to the teaching and non-teaching staff.
- vi) The teaching and non-teaching staff appointed prior to 2004 are eligible for pension benefits on retirement Faculty after 2004 are covered under New Pension scheme.
- vii) All are eligible under gratuity scheme on retirement according to Government./University Rules.
- viii) Benefit of leave enhancement scheme is given on retirement to teaching and non-teaching staff in accordance with provision made in Government./University Rules.
- ix) University has formulated employee welfare scheme. All the teachers and employees are eligible to get loans for different necessities.
- x) Festival advance and house building loans facility is also available as per University rules.
- xi) The College has provision for admissions of eligible wards of employees.
- xii) To bail out family when its sole earning member dies in harness, the University makes the appointment on the compassionate ground; the dependent of the non-teaching staff according to eligibility and prescribed rules.

### **6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0.48

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 2.93

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	02	00	04

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff



**Response:**

Institution has performance appraisal system for teaching and non-teaching staff.

The Institution has performance appraisal system for teaching staff following UGC regulations 2010 (and the two amendments thereafter). Candidates may apply for assessment for promotion if they fulfill the eligibility criteria as per the UGC career advancement scheme guideline. All teachers fill a comprehensive Self Assessment Proforma at the time of their promotion. The teachers maintain records of teaching, examination, college work, research and project to calculate API Scores. UGC regulated career advancement scheme is not applicable for promotion of Non-teaching staff. A Committee under chairmanship of Principal recommends the names to the University.

**STUDENT'S FEEDBACK:**

There is a formal mechanism for obtaining feedback from students on the performance of the teachers. First introduced in 2014, the feedback is taken in a format having 10 questions covering major aspects of Teaching-learning. Students are required to award marks assessing the performance as Average, Good, Very Good and Outstanding. The feedback thus received, is analysed by the Principal himself. The feedback form has been so designed as to give the learners scope for giving their views frankly. It's not mandatory for the students to disclose their identity.

**DEPARTMENTAL REGISTER:**

The College has introduced a practice of regularly recording in the departmental register the number of classes allotted and held. The register is regularly checked by the H.O.D and Principal also. This enables the College authority to make quantitative appraisal of duty assigned to faculty members.

Syllabus completion report from departments also helps the authority appraise the performance of teachers.

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Various System of auditing the Institutional accounts are in place.

**EXTERNAL AUDIT:**

The audit of the Institution is done by the team of Auditors of the Educational Department. The auditor visits the College, checks the cash-book, the vouchers of expenditure, the receipt payment statement, income-expenditure statement, the different schedules and the balance-sheet and verifies the bank balance from Pass book, Audit of accounts up to the Financial year 2018 has been completed.

**INTERNAL AUDIT:**

Apart from general audit, the College makes special internal audit of all Government grants from whichever source, UGC , RUSA State Government , University, the grant is received. In such case, the audit report showing utilization of grant is sent to the appropriate authority.

**SOME OTHER CHECKPOINTS FOR FINANCIAL CONTROL:**

1. Scheme wise audit of grants received from UGC, State and Central Government.
2. Checking of all construction related bills by a qualified Engineer.
3. Checking of all bills by the Bursar and the Accounts Section before payment.
4. Payment by cheque.

**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	00	00	00

**File Description****Document**

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

The Bihar Government has made free-ship policy for girls students of Government Colleges. Therefore, J. D. Women's College has very limited resources. The students of Vocational and professional courses pay their fees. These courses are run on self finance basis. In order to overcome financial stringency, the College makes utmost effort for resource mobilization. The following are the Institutional strategies for resource mobilization.

1. Tapping in UGC allocation under various schemes—MRP, SEMINAR, SCHEME and Development Grants skill Development grants (Community College)
2. Availing of various development schemes of the State Government.
3. Sale of Admission form/collection of registration fee.

4. Sale of Journals and auction of scrape items.
5. Collecting rent from users of College buildings.
6. Collecting hiring charge for holding external examination in the College.
7. Bringing greater number of students under the purview of stipends/ scholarship granted by Government. and private agencies.
8. Transferring amount lying idle in non-interest accruing A/C or schemes.

The optional use of resources of the Institution is ensured by-

1. Interdepartmental sharing of equipment and borrowing books of interdisciplinary coverage.
2. Use of departmental labs by researchers of other department.
3. Upgrading computers rather than discarding them as junk.
4. Stock verification before issuing purchase order.
5. Strengthening labs with additional separable computers for University practical examinations.
6. Use of log-book for attesting slot overlapping at computer center , Language Laboratory and multi-gym.
7. Maintaining Register for booking of auditorium to avoid overlapping of schedule.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The IQAC of the College has initiated a number of quality improvement strategies in the campus. Two of the most vital long-term holistic plan is described here under:

1. The IQAC initiated the beginning of Alumni Association in the college, on 14th April 2018, Alumni Meet was held in the College Auditorium. Around 120 Students and Teachers met each other after a long time. Everyone was nostalgic and happy at the same time.

In 28-04-2019, 2nd Alumni Meet was held in college. Now the Alumni Association is growing stronger day by day and registration process is on. Many retired teachers were also invited for the Meet. Teachers and Alumni donated some money for smooth running of the Alumni Association.

2. The College campus is surrounded by 3 high-traffic roads. It is a 'blessing and bane' together. That gives high visibility, access and promotional potential to the College. But at the same time, that makes the campus one of the highest Air pollution points in Patna, which is one of the most air-polluted cities of India. As per WHO, about 8 percent of the total deaths happening in the world is due to air pollution. This is the biggest invisible killer.

In order to safeguard health of all College members, the IQAC of the College made a long-term holistic plan to reduce air pollution level in campus. An strategic measures employed for the same is briefly described below:

The boundary wall of the College, facing towards the 2-tier Bailey road, has been raised by fitting iron angles on the wall pillars and linking them with GI wires. Creepers have been planted at the root of the wall. They are growing fast to cover the whole wall. Shortly, there will be a high thick hedge of creepers on the wall facing the main road and that will prevent a lot of dust and chemical fumes from coming into the College campus.

In the next phase, the boundary wall facing the other 2 road sides will have similar arrangement to further reduce the air pollution level in the campus.

Moreover, varieties of air-purifying plants have been planted at several points in the campus to reduce air-pollution therein.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

The I.Q.A.C plays a vital catalytic role in communicating and engaging the staff from different constituents in the institution. Two examples of Institutional reviews and implementation of teaching leaning reforms facilitated by the IQAC is described here under:

**1.** The major contribution of the I.Q.A.C is that it bridges the gaps in disseminating the institutional vision and mission to all the staff members. As depicted in the internal organizational structure of the institution it is in continuous contact with the different committees and plays an important role with respect with the assurance enhancement and sustenance of quality in the institution.

- Internal assessment and attendance is monitored.
- Review the results and plans activities for the academic growth of the institution.
- Conducts of training need analysis.
- Use of ICT teaching and learning encouraged.
- Feedback from students alumni and parents have been taken and the data analysed.
- Posting of feedback forms on College website.
- Facilitates the fortnightly IQAC meetings with the teachers staff and students.

#### **2. Maintenance of Teachers Diary:-**

Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic diary containing time table, annual/semester wise teaching planning, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching – learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The individual Teacher Diary verified and signed by HoD of the concerned departments and is then submitted to the Principal for final approval. The Principal monitors the overall teaching Performance of the teachers through the verification of the Diary.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 0**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	00	00	00

**File Description****Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above**File Description****Document**

Details of Quality assurance initiatives of the institution

[View Document](#)**6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)****Response:**

The college has secured 'B' grade with 2.16 CGPA in the 1st cycle of NAAC accreditation in 21st Feb 2014, since then the college has endeavored incremental improvements in quality initiatives. Following are the conspicuous quality initiatives during the post - accreditation:

Year	Domain	Quality enhancement initiatives
2016-2017	Academic & Administrative	<ul style="list-style-type: none"> <li>• Academic calendar for the session July 2016 - June 2017 &amp; July 2018 - June 2019 had been prepared before the session to ensure effective implementation of the curriculum.</li> <li>• Admission of the students were done completely online.</li> <li>• Various sub-committees were formed before the beginning of the session and the name of the convener of each committee was announced in the Teachers Council Meeting.</li> <li>• Orientation Programme was organised for B.A/B.Sc students to make them aware of different curricular &amp; co curricular activities.</li> <li>• CCTV surveillance system has been installed for internal security of the college.</li> </ul>
2017-2018	For Students Benefits	<ul style="list-style-type: none"> <li>• Use of ICT (Laptop &amp; Projectors) to make the process of teaching learner-centric.</li> <li>• Teacher-Ward Tutorial system to enable the high achievers to help the slow learners to reach the minimum qualifying level.</li> <li>• Mentoring System for students to minimize dropout rate. Evidence of success- Better results in the Examinations, increase participation in co – curricular.</li> <li>• Encourage students to present papers in Departmental Seminars &amp; Departmental Quiz.</li> <li>• Alumni meet was organized on 14th April 2017 and 14th April 2018.</li> <li>• Library automation is in process.</li> <li>• Feedback collected from B.A/B.Sc , M.A outgoing students regarding Learning process, Internal Evaluation System, Learning Resources, Basic facilities of the college. After analysis of the feedback, necessary steps have been taken for improvement.</li> <li>• Parent - Teacher Association has been formed.</li> <li>• Free WI-FI facility has been given to teachers and students.</li> </ul>
2018-2019	Academic & Administrative	<ul style="list-style-type: none"> <li>• Online Admission was introduced to ensure transparency.</li> <li>• Updated prospectus had been made available to the students.</li> <li>• Honours and PG classes started in new arts block.</li> </ul>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response:** 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	01	0	1

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

**7.1.2**

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

This College is committed to provide a safe and conducive work and academic environment to all the students and employees. J.D. Women's College has appropriate arrangement to ensure the safety and security of its Students.

The Campus is well protected from all sides with boundary walls.

The College has three entry and exit gates all guarded by security personal 24\*7.

CCTV Cameras are installed at all major points, except within the classrooms and the toilets.

The Hostel is very well protected. The hostellers are to return to the hostel by 6 P.M.

Homebound boarders have to submit a leave application duly signed by their guardians.

The College has an Anti-Ragging Cell to prevent ragging. This Cell has been very effective.

We have an Institutional Complaints Committee (ICC) to prevent Sexual Harassment Complaints. This Committee meets on need basis to address any complaints from the Students, as well as Teaching and Non-teaching Employees.

- Counselling.

The Academic content of the College has highlighted the issues like gender, women concerns and safety. The young students are given training for life skills through various ways like Martial Arts, Self-defence talks etc. A number of programmes are held on gender and social justice issues. Regular counselling is done also in the tutorial classrooms. Departmental teachers address the personal problems of students.

The IQAC has created the Mentor Mentee group. Each Mentor tries to solve the problems of the Mentee assigned to him or her. Some Mentees are sent to the college counsellors for their personal problems.

Common Room – There is a large common room in the College which is monitored through CCTV Cameras. There is separate toilets for gents, Teaching staff and student. The Hostel building has a spacious common room. All the hostel students get a safe environment. It is a Zero Ragging and No Smoking Zone. The Hostel Committee manages the hostel. There is a warden to look after the Hostel matters.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 16.11

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 23264

7.1.3.2 Total annual power requirement (in KWH)

Response: 144420

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 40

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 10400

7.1.4.2 Annual lighting power requirement (in KWH)



Response: 26000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

#### **Solid Waste Management.**

The College has introduced a system of collective solid waste in two different dustbins . One for bio degradable and another for non-biodegradable matter. The College dustbins are accordingly classified and accumulated waste material is hygienically disposed at the Municipality Vats. As we all know that waste is a pollutant which is greatly harming our atmosphere therefore the waste material in College is segregated into biodegradable and non-biodegradable wastes. Indiscriminate use of chemicals is discouraged in the Science Laboratories. No Radioactive substances are used in Labs.

#### **Liquid waste management**

In our Institution we have underground pipeline, though which the sewage water from the entire campus is dispatched. This water becomes organic and is used as natural organic composite for gardening purposes. Total Sanitation Management is followed so that the whole of waste water is recycled and used greening our garden.

#### **E-waste management.**

All courses carried in this Institute need electronic and computing systems. As a consequence we have many electronics scrape items which need to be disposed off.All Electronic scarp like CPU's, Hard disks, Laboratory Equipment are in the store room and the Institute is trying to auction them.

#### 7.1.6 Rain water harvesting structures and utilization in the campus

**Response:**

**Provisions for Rain Water Harvesting system in Administrative building, various Departments and Centres, Hostels and all constructions.**

Students are encouraged to use water wisely when it required and always ensure that it is not wasted it is more precious thing in the world. One of the ways of preserving water in the college is rain water harvesting. The college has four main blocks. Provision has been made in such a way that rain water from the terrace of buildings is collected through drain pipes into Rain Water Harvesting pits provided in the ground. The pit is constructed with the layers of pebbles and stone chips to allow the water to percolate to the ground. Rainwater from the buildings of the Institution is collected in the chamber existing near bore wells through the layers of pebble and stone chips. There is sump through recharge pit which is further filtered through stone chips and pebbles bed for its further reuse, to collect rain water. Our efforts are on for saving rain water and using it.

### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### Response:

The College is situated on the Bailey road which is main road of the Patna. It is accessible from all directions. 70% of the students use public transport i.e. Auto rickshaw, e-rickshaw and Government Buses to reach the College. Another 20% use Bicycles to commute daily. The College Management and the Students Union try to discourage use of plastic in the campus. To make the College premises green, effort is on, with an NGO called Taru Mitra.

1. Cycle Stand – Nearly 20% of day scholars and many staff. We have a spacious Cycle stand for them.
2. Public Transport – State and private buses regularly ply on the road in front of the college. The girls coming from far off places such as Maner, Danapur, Naubatpur, and Patna city can easily reach the college safely. It is also very cost effective. E-rickshaw have become very common on Bailey road on which the college is situated. This rickshaw is pollution free as it runs on battery. Some girls come by their own Bicycle and Scooty.
3. Pedestrian Friendly Roads – All the entry points to the main campus are connected with pedestrian friendly wide passages.
4. Plastic free Campus – Particular care is taken to make the campus plastic free. We have banned the use of plastic cups and plates on the campus. The students, teachers and non-teaching staff are not allowed to use plastic in the campus. They are all encouraged to use cloth bags.
5. Paperless office – The College is taking steps to reduce the use of paper.
6. Green landscaping
  1. The NSS & Other department have organized activities such as Swachh Bharat Abhiyan, Plantation drives etc. Practice of giving sapling as souvenirs at College events is followed. Every year during the monsoon plantation drive is done.

1. We have uninterrupted source of power from three Green Generators.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** C. At least 4 of the above

#### File Description

#### Document

Resources available in the institution for Divyangjan

[View Document](#)

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description****Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	02

**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** No**File Description****Document**

URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics

[View Document](#)**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** No

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** No

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 7

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	03

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

#### **Response:**

The National Festivals, birth anniversaries and memorials of great Indian Personalities are celebrated in the College. Independence Day, Republic Day and Gandhi Jayanti are celebrated with fervour.

- Every year 15th August is celebrated in a grand manner. Our Independence day is a memorable day for the whole nation. Our Principal, faculty and non-teaching staff gather in the college in the morning. Hundreds of students also join. The National Flag is hoisted by the Principal and she gives a motivational speech. Then the girls present a beautiful cultural program.
- Republic day is celebrated every year with great fervour and joy. All the teaching, non-teaching staff and students gather in the college campus and hoist the National Flag with the principal. It is followed by patriotic songs and dances by the students.
- Gandhi Jayanti is celebrated on 2nd October every year. We all know it is birth anniversary of Mahatma Gandhi, father of the Nation. Cleanliness drive is organized on this day when all staff members clean the Campus.
- On 5th September, Teachers Day is celebrated. It is Dr. S. Radha Krishnan's Birthday. This day has a special significance for the teachers and the students and both of them look forward to it. The students of all departments organize cultural programmes. The teachers and the students have fun together.
- NSS Day- The NSS co-ordinators of the college organise programmes to celebrate NSS day every year. The students members of NSS whole heartedly take part in such programmes.

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The Institution operates with integrity in its financial, academic, personnel, and auxiliary functions. The policies followed by the Institution are listed below:

#### **Transparency in Financial System:**

Transparency in financial system is ensured through Financial auditing which is done regularly by external agencies. The Institution has Advisory cum Development Committee and Purchase Committee to formulate the financial matters. The Institution publishes its complete audit report on the website.

**Academic System:**

Academic Audit is done regularly by internal experts. Attendance is posted by the faculty on the notice board immediately after completion of class work. Parents-teachers meeting is held in every session in which students attendance and performance are communicated to the parents.

**Administrative Functions:**

Transparency in administrative functions is ensured through well specified duties of every administrator. Documented service rules made available on the website. Well laid down procedures to be followed while discharging the regular duties.

**Auxiliary functions of the Institute**

Auxiliary functions like conduct of workshops, training programs, seminars, conferences, guest lectures etc., are strictly implemented through the following sequence of operations.

- Proposal made by concerned department
- Approval by the management/administration
- Conduct of the program

**Liquid waste management**

In our Institution we have underground pipeline, through which the sewage water from the entire campus is dispatched. This water becomes organic and is used as natural organic composite for gardening purposes. Total Sanitation Management is followed so that the whole of waste water is recycled and used greening our garden.

**E-waste management.**

All courses carried in this Institute need electronic and computing systems. As a consequence we have many electronics scrape items which need to be disposed off. All Electronic scraps like CPU's, Hard disks, Laboratory Equipment are in the store room and the Institute is trying to auction them.

**7.2 Best Practices****7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****1. TITLE OF THE PRACTICE:**

"Nirbhaya Brigade"

**2. OBJECTIVE OF THE PRACTICE:**

This practice was initiated after the 'Nirbhaya episode' in New Delhi in the year 2012. That horrible incidence highlighted the need for 'self-defence skill' among young women. With this essential objective in mind, the sports department of the College started providing Karate training to the girl students from 2014.

In addition to self-defence skill, practice of the Martial Art of Karate also promotes physical and mental health and efficiency. It also improves mind-body coordination and helps in spiritual development of the practitioner.

### **3. THE CONTEXT:**

On 16th December 2012 in a South Delhi suburb, a young physiotherapy intern, pseudo-named Nirbhaya, was gang-raped and tortured in a private bus by the driver and 6 of his friends and then thrown on the road. After 13 days' fight for life, she succumbed to her injuries in a Singapore hospital.

That incidence shocked the national psyche and public protests were held against the Government in all major cities of the country, including Patna, for their failure to provide adequate security to women. Then girl students of the College also participated in those protests.

But, in fact, no Government can give foolproof security to women in such situations. They also have to fend for themselves. This reasoning prompted the College administration to think of providing self-defence skills to the girl students. As such, Karate training programme was planned and launched by the College in the year 2014.

### **4. THE PRACTICE:**

**NATURE:** Karate is a Martial art form originated in Japan, in which only hands and feet are used as weapon. Punching, Striking, kicking and Blocking are the fundamental principles of Karate. It is practiced as a self-defence skill as well as a combat sports.

Karate training is commonly divided into 3 steps: Basic (Kihon), Preset Forms (Kata) and Sparring (Kumite). The basic movements can be learnt in about two months. But perfection in Performance can be attained only by regular concentrated practice by practitioners. Belt-exams are held by different Karate associations to award Yellow, Orange, Green, Blue and Black belts in order of expertise. Local, national and international level Karate competitions are organized to promote this useful skill.

**IMPORTANCE:** In addition to self-defence, practice of this Marshal art promotes physical- mental health as well. It also enhances concentration, confidence, fearlessness and perseverance of the practitioner. In sum, this practice provides a bundle of benefits.

**UNIQUENESS:** The weaker sex is further weakened in the conservative Indian culture. Young girls are generally dissuaded from playing outdoor physical games and doing indoor exercises. That makes them physically weaker and, therefore, vulnerable to beating, torture and rape by more muscular men. This is a unique problem of Indian society. There is, therefore, a dire need for 'physical empowerment' of young women in India.

This being a Women's College, female safety is one of its top concerns. It, therefore, started Karate training to develop self-defence skill among the girls, under the banner of "Nirbhaya Brigade", 5 years ago. And this programme is still regularly on.



**LIMITATIONS:** There are over five thousand girls in the College. But it has too limited space and resources to be able to provide the above training to all of them. A batch size of only 25 students is ideal for this training. Therefore, only a limited number of students are able to avail this training.

#### 5. EVIDENCE OF SUCCESS:

The regular multi-level training of Karate in the College has greatly developed the participants' skill. The students have successfully participated in several university, state and national level competitions.

Santana Satakshi got 1st prize in 2 events in 15th All India Karate Championship, held in Puducherry in 2016. Jyoti Kumari got 2nd and 3rd prizes in two different events in the same Championship. Prachi Singh also got 2 bronze medals in the same competition.

Santana Satakshi and Jyoti Kumari also got a Silver and Bronze medal each in 7th National Karate Championship 2016 held in Patliputra Sports Complex, Patna.

Our students Ankita Kumari and Jyoti Kumari won Bronze and Silver Medal respectively in the Delhi Open Karate Competition held at Taalkatora Stadium in New Delhi on 22nd to 24th June, 2018.

Quality of the College training programme is also evident from the fact that many of its trainees have become trainers in different schools in the city.

#### 6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

First of all, it was a problem finding a good Karate trainer, who could train the girls on regular basis at a reasonable price.

Secondly, it was hard to convince the students and through them their conventional guardians about the utility of the programme, which was offered but at meagre price. The initial training batches, therefore, were too small to break even.

As it was planned to be a self-financed programme, the College had to fund the operational losses in its first year. But 2nd year onwards, this flagship programme became financially self-sustaining.

#### BEST PRACTICE - 2:

##### 1. TITLE: "Shruti Mandal"

**2. OBJECTIVES:** Shruti Mandal is a group of music lovers, formed by the Department of Music in 2014. It involves all the departmental members and other willing students and teachers of the College. The mission of this group is to promote the culture of Indian Classical Music in the College and beyond. Its aim is to provide classical music training to the performers as well as the audience, by organising such musical events frequently in the College campus.

The ultimate objective of this practice is to make music a simple medium of Meditation for the students, which enhances the health of their body-mind-soul altogether.

**3. THE CONTEXT:** In the present day, there are far less people who enjoy Indian Classical Music as

they feel it too slow. Many youngsters go to the extent of calling it boring. It is because the modern life has become so fast and cluttered that people are unable to concentrate for long to appreciate the subtle play of Sur-Taal in Indian Classical Music.

However, fast beat music - following Western scale and tone - may be enjoyed by most people now, but it doesn't give deeper happiness to the participants, nor the high efficiency that comes by enduring concentration.

The Indian classical music soothes, not agitates, one's whole self. It has, therefore, great therapeutic value. One forgets one's self while listening to such music with full focus. That practice of self-forgetfulness makes one empathetic and also gives truthful perception.

So, in the best interest of all the College members, the institution decided to bring 'Shruti Mandal' in practice.

#### **4. THE PRACTICE:**

'Shruti Mandal' organizes Indian classical music events in the College Auditorium. Renowned artists are invited to perform and inspire the college members. It holds workshops on different segments of such music, conducted by prominent artists of the country. It often collaborates with SPIC-MACAY in organizing such events. Seminars are also held on different musical topics, wherein the students get an opportunity to listen and interact with the artists of various genre and 'gharana'. Often this group organizes musical concerts to make the students aware of rules and etiquette of stage performance. It collaborates with the Psychology department to host session on music therapy as well.

The 'Shruti Mandal' encourages the students of Music Department to participate in inter-college and inter-university music and cultural events (TARANG). They are also assisted in getting the opportunity to perform in govt. and non-govt. events. It gives them a unique opportunity to interact with hundreds of other participants and experts in different fields. That broadens their professional vision and subject horizon of the students.

It is a unique need of the country to preserve and promote its rich heritage and culture in general. In this respect, promotion of our golden classical music tradition is the crying need of the hour.

Due to paucity of fund, 'Shruti Mandal' has been constrained in pursue its various activity plans. Wishes run far ahead of their fulfillment.

#### **5. EVIDENCE OF SUCCESS:**

#### **6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:**

It was initially difficult to motivate enough people to become member of this group. The students of Music Department were gradually convinced to take up the extra responsibilities of the 'Shruti Mandal'. Few of the other music lovers of the College were also persuaded to share some of their valuable time for this essential purpose.

But financial limitations of this Government College has always plagued the functioning of this musical body.

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

It is rightly said that a healthy mind resides in a healthy body. The vision of this college incorporates to provide an opportunity for the girl student's proper growth and personality development. In accordance with its vision, the college has come up with the idea of combating pollution (air, noise, and water) and spreading the message of green and clean campus among the students. So that they become responsible and sensitive human beings through the efforts made by the Institution.

Patna is considered to be the third most polluted city in the country with deteriorating air quality. People have started developing breathing problems, chronic cough, nose and throat infections and eye irritations. Our College is situated on Bailey road which is one of the main roads of Patna with very heavy traffic. Our students are facing the air pollution problem for a long time. In 2018 January the IQAC decided to take measures for students to combat this air pollution.

Accordingly the college management has installed Air Purifiers at several points like the Common room, Conference Halls, Auditorium and the Principal's chamber. The stationary shop in the college premises was asked to sell face masks. Students, who are more vulnerable to chronic cough, or have dust allergy are advised to buy these masks. Apart from this the college administration has planted several plants which absorb the pollutants such as Aloe Vera, Spider plants, Snake plants, Bamboo, Palm and Dracaena. These plants are very effective in controlling air pollution and giving fresh air to the campus. Many trees like Neem and Peepal are considered to be good sources of oxygen. Our campus has some of these trees and we are planting even more.

The tap water of Patna is not considered to be safe to drink directly. Therefore the College has installed water purifier at different places to give the girls safe drinking water. Even during the college and University examination the students are served this safe water. This measure has controlled many water borne diseases amongst the students.

The college is on Bailey road, one of the busiest roads of Patna. On each sides of the college they are passages which lead to several colonies. This makes us face heavy traffic on all three sides of our college building. There is a flyover right front of the building where the traffic is always heavy and traffic jams are very common. All this leads to too much noise pollution. This is the constant problem and girls get disturbed with so much noise during their classes. For this the faculty and the students have put up "No horn please" sign. Several times the students have made human chain to create awareness about excessive honking.

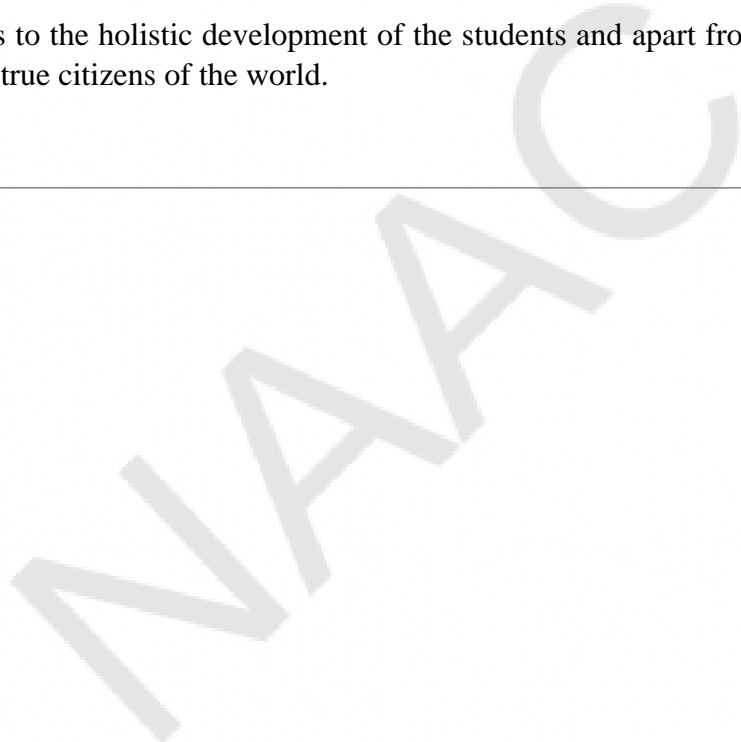
Though we have a small campus, the college is trying its best to make it green and clean. The process of developing a terrace garden is in the pipeline. The college has banned the use of Plastic in the campus and

strictly adheres to its implementation. The faculty members keep explaining to the students about the harmful effects of use of plastic and encourage them to use cloth bag.

The institution has rain harvesting system and a Vermi-compost. We are also using solar panels and LED bulbs to save electricity. All this are making the students aware about how to save the “Mother Earth”. Trees are planted from time to time, to make the campus green. The college gifts saplings as souvenirs on all important functions. The Institute indulges in cleanliness drives for awareness.

Many trees situated in the campus were cut due to the broadening of main road so we lost some of our green cover. We have tried to replace those trees but it will take about 5 years for them to be fully grown. But the Institution is doing its best to take care of things.

All these measures leads to the holistic development of the students and apart from academic excellence, helps them in becoming true citizens of the world.



## 5. CONCLUSION

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### **Additional Information :**

The College especially focuses on employability of the girl students for their empowerment. For this particular purpose; the professional courses of BBM, MBA, BCA, MCA and other vocational certificate courses of Fashion Designing, Journalism etc. are being conducted in the College. Hundreds of the pass-outs of the above courses are currently employed in India and abroad. By this way, the College has significantly contributed to gender equity and social justice.

### **Concluding Remarks :**

Over five thousand girl students from all over Bihar and outside currently study in this Women's College. They are participants of several UG and PG courses in Science, Arts and Professional streams running in the campus. Being situated at a prime location on main Bailey Road of the state capital Patna; its campus is highly accessible, visible and attractive destination for higher learning.

Despite shortage of permanent teachers and non-teaching staff in this Govt College, most of the existing ones have been overworking to perform all essential functions of the Institution. A good set of contractual employees too, assist in this onerous task. The College has developed fast during past years, only due to the deep devotion and high efficiency of its employees.

But the income of this exclusive Women's College has been drastically cut down by the state's dictate of free-ship to all girl students in all govt Colleges in the year 2016. And then compensatory promise by the govt is yet to be fulfilled. That puts a lot of financial stress on the functioning of this College.

However, despite the above financial constrain, the College has been able to substantially augment its physical and educational infrastructure with the help of Central and State govt funding and some self-earning. Having been NAAC Accredited once, the College was able to garner more funds from outside during last 5 years.

Seminars, talks and other human value-promotion programmes are frequently organized in the College. Yoga, Meditation and Marshal Art training programmes are also conducted to reinforce the holistic value system. The College promotes positive value system in the society as well, through outreach programs and thousands of students.

Above all, the College focuses on promotion of quality culture in the College to make it a highly attractive destination of higher learning in the state of Bihar.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>02</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	02	02	02	02	02	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	02
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	02	02	02	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	02																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p><b>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>00</td> <td>02</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>00</td> <td>2</td> <td>00</td> <td>1</td> </tr> </tbody> </table> <p>Remark : Numbers changed as per proof provided by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	14	00	02	00	01	2017-18	2016-17	2015-16	2014-15	2013-14	14	00	2	00	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
14	00	02	00	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
14	00	2	00	1																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p><b>1.2.1.1. How many new courses are introduced within the last five years</b></p> <p>Answer before DVV Verification : 05</p> <p>Answer after DVV Verification: 04</p>																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p><b>1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented.</b></p>																				

Answer before DVV Verification : 15

Answer after DVV Verification: 15

Remark : As per proof provided by HEI.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 02

Answer after DVV Verification: 02

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 282

Answer after DVV Verification: 48

2.1.1 Average percentage of students from other States and Countries during the last five years

2.1.1.1. Number of students from other states and countries year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
54	41	33	34	21

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
23	20	08	18	04

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2043	2032	2062	2078	1944

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
---------	---------	---------	---------	---------

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3180	3105	2708	2371	2081

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1788	1788	1788	1788	1788

Remark : Number of students enrolled in the reserved category cannot exceed the sanctioned strength for the same.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 20

Answer after DVV Verification: 0

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 83

Answer after DVV Verification: 29

Remark : Only 29 teachers were listed as unique mentors in the list provided. Double counting will not be considered.

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
40	42	44	44	48

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
---------	---------	---------	---------	---------



40	42	44	44	48
----	----	----	----	----

Remark : As per proof provided by HEI.

2.4.3 Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 1625 years

Answer after DVV Verification: 1173 years

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
09	12	04	05	04

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	2	1	0

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	07	07	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	7	7	7

Remark : Accepting HEI's input as proof has been provided.

2.6.3 Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 1402

Answer after DVV Verification: 1305

	<p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution          Answer before DVV Verification : 1452          Answer after DVV Verification: 1412</p> <p>Remark : Numbers are being edited as per proof provided by HEI.</p>																				
3.1.2	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides          Answer before DVV Verification : 21          Answer after DVV Verification: 20</p> <p>Remark : Proof provided for 20 teachers. Double counting not considered.</p>																				
3.1.3	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years          Answer before DVV Verification : 04          Answer after DVV Verification: 4</p> <p>3.1.3.2. Number of full time teachers worked in the institution during the last 5 years          Answer before DVV Verification : 54          Answer after DVV Verification: 54</p> <p>Remark : Proof provided for 4 projects by HEI.</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="304 1503 1046 1637"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>15</td> <td>03</td> <td>03</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1715 1046 1850"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	21	15	03	03	01	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
21	15	03	03	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	0																	
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years          Answer before DVV Verification : 20</p>																				

Answer after DVV Verification: 19

3.3.3.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 26

Answer after DVV Verification: 13

Remark : Proof provided for 19 teachers.

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	15	04	06	13

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
07	06	04	07	19

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	5	17

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	07	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	3	02

Remark : Proof only provided for 3 award winners in 2014-15.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	09	04	09	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
13	4	2	4	3

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1098	962	51	80	85

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1098	962	51	80	85

Remark : Numbers changed as per proof provided by HEI.

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
28	15	14	10	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	01	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 19

Answer after DVV Verification: 19

Remark : As per proof provided by HEI.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
40.32	30.02	133.42	127.67	259.56

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
55.899	77.9656	142.7365	140.6930	223.6240

Remark : As per proof provided.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4.79	11.51	20.47	20.83	30.08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4.4	10.28	19.24	27.5	36.75

Remark : Numbers changed as per proof provided by HEI.

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: Yes

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
46.04	50.05	90.00	90.00	32.16

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
21.17713	17.0477	14.73239	15.3786	1.67

Remark : Numbers changed as per proof provided by HEI.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	00	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
247	210	157	157	52

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer before DVV Verification : Yes  
 Answer After DVV Verification: Yes  
 Remark : As per proof provided by HEI.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
05	06	06	04	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 52

Answer after DVV Verification: 52

Remark : As per proof provided by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	14	13	12	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	0	0	3

Remark : As per proof provided by HEI.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level



year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	12	11	11	12

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15	12	11	11	12

Remark : Numbers changed as per proof provided by HEI.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	00	00	00	00

Remark : As per proof provided by the HEI.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.12	0.22	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	00	00	00

Remark : As per proof provided by HEI. Only funds from external sources will be considered.

6.5.3	<p>Average number of quality initiatives by IQAC for promoting quality culture per year</p> <p>6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 349 1046 483"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 562 1046 696"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	01	01	00	00	00	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	01	00	00	00																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	00	00	00																	
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 972 1046 1106"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>04</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1184 1046 1319"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>2</td> <td>01</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Remark : As per proof submitted by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	11	04	01	01	01	2017-18	2016-17	2015-16	2014-15	2013-14	4	2	01	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	04	01	01	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	2	01	0	1																	
7.1.3	<p>Alternate Energy initiatives such as:</p> <p>1. Percentage of annual power requirement of the Institution met by the renewable energy sources</p> <p>7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH)          Answer before DVV Verification : 31872          Answer after DVV Verification: 23264</p> <p>7.1.3.2. Total annual power requirement (in KWH)          Answer before DVV Verification : 144420          Answer after DVV Verification: 144420</p> <p>Remark : As per proof of bills submitted by HEI.</p>																				
7.1.4	Percentage of annual lighting power requirements met through LED bulbs																				

	<p>7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH)          Answer before DVV Verification : 10400          Answer after DVV Verification: 10400</p> <p>7.1.4.2. Annual lighting power requirement (in KWH)          Answer before DVV Verification : 26000          Answer after DVV Verification: 26000</p> <p>Remark : As per proof provided by HEI.</p>																				
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : B. At least 6 of the above          Answer After DVV Verification: C. At least 4 of the above          Remark : As per proof provided by HEI.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	02	02	02	02	02	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	02	02	02	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes          Answer After DVV Verification: No</p>																				

## 2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the

last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4974	4974	4974	4974	4974

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1788	1788	1788	1788	1788

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42	45	47	47	50

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42	45	47	47	50

3.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 74

Answer after DVV Verification : 80

3.3 Number of computers

Answer before DVV Verification : 224

Answer after DVV Verification : 100